

# Measure B Citizens Review Panel

## Minutes

May 7, 2014

**Members Present:** Bob Speechly, Judith Preuss, Debbie Ikeda, Jim Poptanich, Steve Rapada, Jan Kafton, Fitzgerald Kelly.

**Staff Present:** Laurel Prysiazny, Kelley Landano, Karen Coletti, Carina Gil.

**Regrets:** Sylvia Hunt, Shelley Orth, Jeremy Price.

- 1) **Call to order:** Bob Speechly called the meeting to order.
- 2) **Introductions:** None.
- 3) **Adoption of Agenda:** Agenda approved and adopted as presented. Motion to approve: Jim Poptanich; Second: Steve Rapada.
- 4) **Approval of February 19, 2014 Minutes.** Minutes approved and adopted with noted corrections. Motion to approve: Jim Poptanich; Second: Fitzgerald Kelly.
- 5) **County Librarian – Laurel Prysiazny**
  - a) Sierra Vista Mall Branch is up and running. We had a grand opening on May 1<sup>st</sup>. The first month of operation we had: 766 checkouts; 498 materials returned; 16 requests for items placed; and 20 items on hold were picked up.
  - b) The opening of the LEAP Center at Sunnyside Regional Library was made possible with a \$50,000 grant from the California State Library. The Center is similar to our Early Learning centers except the materials and interactives for the children focus on kids with learning challenges, such as autism.
  - c) West Fresno Early Learning Center is now open.
  - d) Grants for LSTA Pitch an Idea. The Library has been forwarded to the second round of this grant cycle.
  - e) California State Library grant for \$10,000 (Books4U Program). The Library will receive another grant this year with the second round of this program.
  - f) Big Read: \$15,000. The Library has been awarded its 9<sup>th</sup> grant for the Big Read and this year's title is The Maltese Falcon.
  - g) ELF Grant: \$4,643 which partially funded the Early Learning Center at Cedar-Clinton Library.
  - h) The Library Foundation Fundraising initiatives to date: Bob Kolbert: \$10,500 for the Early Learning Center at Fig Garden; Whitney Foundation: \$30,000 for Early Learning Centers at Orange Cove and Mendota. The Foundation fundraiser, Fresno Food Chronicles: Ode to Summer will be held on June 6, 2014.
  - i) The 2014 Big Read, The Great Gatsby was a great success. There were many fun events with over 30,000 people attending.
  - j) Budget Priorities for FY 2014/2015. This year we plan on expanding programs and services through the introduction of Early Learning Centers at Mendota, Orange Cove, Fig Garden and Cedar-Clinton, and finalizing the roll-out of the WoW! Library.
  - k) We will focus on staff training and development, starting with our 100<sup>th</sup> Annual Staff Day on October 13, 2014.
  - l) We are working to refurbish facilities by working with the Friends of the Library to assist with furniture replacements. We are increasing the total service hours available throughout the system with the implementation of new service hours at select branches in July 2014.
  - m) We are working on replacing worn out materials and adding new materials, with a focus on ordering more e-collections.

- n) Maintaining current facilities in order to provide a safe and welcoming environment includes our hiring additional maintenance staff, planned replacements of plumbing fixtures, new carpet, and replacement of overgrown landscaping at select facilities.
- o) Major changes to facilities includes the selection of sites for a new Clovis and Reedley branch. Additionally there is the possible move of the Cedar-Clinton and Politi libraries to larger, more modern facilities.

**6) Coalinga Librarian- Mary Leal**

- a) Mary passed out her report.
- b) Discussed Income Statement through March 31, 2014.
- c) The Coalinga Library Renovation is scheduled to start in December 2014.
- d) Programs held include: National Library Week celebrations; Earth Day was on April 22<sup>nd</sup> and Mid Valley disposal Recycle hosted an Education Program; In-N-Out hosted the Cover to Cover Club and invited children ages 4-12 to check-out and read five library books; A Book Mark contest was held during Children's Book Week; and, during Poetry Month a poet held a workshop on how to write poetry.
- e) Donations and Grants: Baker Community Foundation gave \$1,500.00 for Summer Reading; AERA Energy gave \$3,500.00 for Summer Reading and the Bookmark contest; CALIFA awarded \$5,000.00 to purchase Common Core materials and \$2,000.00 for Popular Fiction.
- f) Mary was able to hire some new staff: an Information Technology Analyst part – time, Desk Clerk / Shelver part-time and an Administrative Assistant Full-time. Bob ask if she had participated in the Big Read and they had not. Fitz asked what the distance between her two branches were, and it is 20 miles.

**7) Associate County Librarian – Kelley Landano**

- a) Kelley requested to be removed from agenda as her update is really just a subset of Laurel's report so she will just add on to that report. She will continue to attend meetings.

**8) Budget – Carina Gil**

- a) Carina gave a handout on Budgeted vs. Actual Measure 'B' Monthly Sales Tax Proceeds (Cash Basis) FY 2013/2014.
- b) Carina went over the recommended budget summary for 2014/2015 for Org 7511 Library Measure B, Org 7530 Measure B Capital Improvements, Org 7517 Library Grants and Org 7515 County Librarian.

**9) Planning for next meeting:**

- *Date:* September 17, 2014
- *Location* West Fresno Library
- *Time:* 6:00 PM.

**10) Adjourn:** 7:30 PM Motion to adjourn: Steve Rapada; Second: Debbie Ikeda.